



**One-On-One
And
Group Fitness
Provider**

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Pay Summary Worksheet

Contractor Name _____

Pay Period _____ Date submitted _____

Summary of box B due off all sheets \$ _____ +

Summary of boxes C & D off all sheets \$ _____ +

SUBTOTAL ONE \$ _____ =

+Marketing Events Bonus \$ _____ +

SUBTOTAL TWO \$ _____ =

-Minus Personal Purchases and other pay adjustments
_____ \$ _____ -

SUBTOTAL THREE \$ _____ =

Approved Expense Reimbursements
_____ \$ _____ +

_____ \$ _____ +

SUBTOTAL FOUR \$ _____ =

GRAND TOTAL DUE TO TRAINER \$ _____ =

TOTAL CLIENT PAYMENTS TURNED IN \$ _____

Includes checks, cash and approved credit card charges coming in with attached session sheets. Do not include Paypal or previously paid amounts here. This is only for those payments coming in with this pay packet and referenced on the attached session sheets.

Special Event Report

Date: _____ Site: _____ Event: _____ attendance # _____

Date: _____ Site: _____ Event: _____ attendance # _____

Date: _____ Site: _____ Event: _____ attendance # _____

Trainer Report

Total # of hours in the field _____

Total Gross Values of PT Business totaled from session sheets from box A \$s _____

Service Site Report

Gross Dollars of sessions per site does not include premium dollars charged at some sites. \$'s is the gross value of total services rendered at each site.

Source Code	Sessions	\$'s	Source Code	Sessions	\$'s
_____	#	\$ _____	_____	#	\$ _____
_____	#	\$ _____	_____	#	\$ _____
_____	#	\$ _____	_____	#	\$ _____
_____	#	\$ _____	_____	#	\$ _____

Admin Only

Date received:

Date Paid:

Check #:

Paid by:

Notes

