



**One-On-One  
And  
Group Fitness  
Provider**

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# Pay Summary Worksheet

Contractor Name \_\_\_\_\_

Pay Period \_\_\_\_\_ Date submitted \_\_\_\_\_

Summary of box B due off all sheets \$ \_\_\_\_\_ +

Summary of boxes C & D off all sheets \$ \_\_\_\_\_ +

SUBTOTAL ONE \$ \_\_\_\_\_ =

+Marketing Events Bonus \$ \_\_\_\_\_ +

SUBTOTAL TWO \$ \_\_\_\_\_ =

-Minus Personal Purchases and other pay adjustments

\_\_\_\_\_ \$ \_\_\_\_\_ -

SUBTOTAL THREE \$ \_\_\_\_\_ =

Approved Expense Reimbursements

\_\_\_\_\_ \$ \_\_\_\_\_ +

\_\_\_\_\_ \$ \_\_\_\_\_ +

SUBTOTAL FOUR \$ \_\_\_\_\_ =

**GRAND TOTAL DUE TO TRAINER \$ \_\_\_\_\_ =**

TOTAL CLIENT PAYMENTS TURNED IN \$ \_\_\_\_\_

Includes checks, cash and approved credit card charges coming in with attached session sheets. Do not include Paypal or previously paid amounts here. This is only for those payments coming in with this pay packet and referenced on the attached session sheets.

**Special Event Report**

Date: \_\_\_\_\_ Site: \_\_\_\_\_ Event: \_\_\_\_\_ attendance # \_\_\_\_\_

Date: \_\_\_\_\_ Site: \_\_\_\_\_ Event: \_\_\_\_\_ attendance # \_\_\_\_\_

Date: \_\_\_\_\_ Site: \_\_\_\_\_ Event: \_\_\_\_\_ attendance # \_\_\_\_\_

**Trainer Report**

Total # of hours in the field \_\_\_\_\_

Total Gross Values of PT Business totaled from session sheets from box A \$ \_\_\_\_\_

**Service Site Report**

Gross Dollars of sessions per site does not include premium dollars charged at some sites. \$'s is the gross value of total services rendered at each site.

Source Code	Sessions	\$'s	Source Code	Sessions	\$'s
_____	#	\$ _____	_____	#	\$ _____
_____	#	\$ _____	_____	#	\$ _____
_____	#	\$ _____	_____	#	\$ _____
_____	#	\$ _____	_____	#	\$ _____

**Admin Only**

Date received:

Date Paid:

Check #:

Paid by:

Notes